

# **JSA Cabinet Application**

## **2008-2009**



**GOVERNOR Rebecca Sachs**

***LT. GOVERNOR Caitlyn Clabaugh    SPEAKER Paari Kandappan***

**GCR MAYOR Kevin Duewel    GGR MAYOR Alex Ewald**

**EBR MAYOR Emily Williams**

# **DUE DATES!**

ALL APPLICATIONS MUST BE SENT TO [RSACHS@JSA.ORG](mailto:RSACHS@JSA.ORG)  
AND IN THE JUNIOR STATE  
OFFICE BY **JULY 18<sup>th</sup>**  
(ALLOW 2-3 WEEKDAYS FOR MAILING)

**ALL CABINET MEMBERS ARE  
REQUIRED TO ATTEND ALL  
JSA CONVENTIONS.**

*CABINET CONFIRMATION IS AUGUST 22nd-23rd*  
**\*ALL CABINET MEMBERS MUST ATTEND THIS  
WEEKEND IN ORDER TO BE CONFIRMED. (YOU WILL BE  
NOTIFIED OF THE EXACT TIME AFTER CABINET IS  
SELECTED. CONFIRMATION WILL BEGIN FRIDAY  
AFTERNOON AND END SATURDAY NIGHT.) IF THIS POSES  
A POTENTIAL PROBLEM FOR YOU, PLEASE LET US KNOW  
IN YOUR APPLICATION.**

Dear Prospective Cabinet Member,

Thank you for your interest in the 2008-2009 JSA Northern State Cabinet! As Governor, my first and most important task is to select a strong and innovative group of leaders for next year. I would like to take this opportunity to commend you for the leadership you have already demonstrated by applying for Cabinet.

As a member of Cabinet, you will be one of the leaders who labor to make JSA the vibrant and intellectually stimulating organization it is. The skills you will obtain from being part of Cabinet will stay with you for the rest of your life. The more time and effort you put into JSA, the more you will gain from your experience. One of the most rewarding things about being on Cabinet is seeing the fruits of your labor when we host an amazing convention. In Cabinet, you'll collaborate and become close with some of the most driven and interesting students in the organization. For me, being on the JSA Cabinet has been one of the most gratifying experiences I've had in high school; by applying for Cabinet, you've given yourself the chance to have the same experience. Please know that while we do host weekly Cabinet meetings in San Mateo, Cabinet members are not required to come.

Along with Cabinet, the best way to get more involved in JSA is to attend one of our Summer Programs. JSA still has a few slots available at Summer School, where you will be given the opportunity to spend a month at one of the nation's most prestigious universities (Stanford, Yale, Princeton, or Georgetown) learning about politics and how to become a better JSA leader. This year we are also given the rare opportunity to attend the Democratic National Convention and the Republican National Convention with JSA.

If Summer School doesn't fit into your schedule, I hope you decide to attend our Northern California Symposium. **It is highly recommended that prospective cabinet members and other Northern California leaders attend the Symposium on August 11<sup>th</sup>-14<sup>th</sup>.** Since this is an important year for California and nationwide politics, this year's Symposium (August 11-14 at UC Davis) promises to be one to remember. Feel free to visit [jsa.org/summer](http://jsa.org/summer) or contact our Northern California Program Director, Carter McCoy, with further questions about our summer programs.

**Finally, all cabinet members MUST attend the cabinet confirmation conference on August 22<sup>nd</sup>-23<sup>rd</sup> (it will start in the late Friday afternoon and end Saturday night). Cabinet Confirmations are mandatory. However, if you are passionate about becoming part of Cabinet and a prior engagement that weekend is standing in your way, please notify us in your application.**

Next year will be exciting and rewarding for all of us, but it will also be very challenging. I am confident that with leaders like you on my team, next year will be more successful than ever. We have so much potential for growth, and I can't wait to get started. Good luck on your cabinet application and I look forward to working with you.

**Remember, All Cabinet Applications are due July 18<sup>th</sup>.**

I hope to hear from you soon. Please don't hesitate to contact me with any questions!



Rebecca Sachs  
Northern California Governor  
Phone: (925) 787-1632 (cell) or (925) 253-0879 (home)  
Email: [rsachs@jsa.org](mailto:rsachs@jsa.org)

# Understanding the Cabinet Application

As with any decision you make, there are a few things you should consider while applying for State Cabinet. Primarily, each of these positions requires a great deal of time and immense diligence. Do not let this discourage you from applying; however, please make sure that you are prepared for the undertaking of the position you apply for. It is critical to our success that every member of Cabinet performs to the utmost of his/her ability.

In this packet you will find brief descriptions outlining the duties and responsibilities of each position and the skills that are needed in order to be successful in that position. **An estimate of the MINIMUM time and work requirements for the post are also listed after each position's description.** We are looking for leaders who will set even higher standards for their positions in the year to come, and thus, we need leaders who can fulfill at least the minimum time commitment. We would also like to take this opportunity to reassure you that these positions are not solely their descriptions; JSA is what you make of it, so, with the proper initiative and dedication, whatever goals you have for the 2007-2008 JSA year can be reached through and incorporated into the position of your choice.

While you are reading through the application, you should be thinking about your top three choices for State Cabinet. Allow yourself the opportunity to carefully consider and re-consider the jobs in which you think you will be most productive, comfortable, and, most importantly, happy with. Remember to also take into account how much time you will be able to commit next year, where your strengths and passions lie, and where you can benefit the organization the most. **Above all, do not pass over a position because you think you will not be appointed to it. The Cabinet selection process is completely open; no positions have been promised or pre-determined.**

Please note that this cabinet application is only an outline of next year's cabinet. There will be a job for everyone in Northern California Cabinet and no one will be turned away. We will most likely be adding positions and all of the positions currently listed are also subject to change depending on the qualifications of the people who apply. **Our goal when forming my Cabinet is to utilize all of your talents in order to make the most cohesive and effective Cabinet possible.**

**On a final note, we are looking for passion, potential, dedication, and ideas when reading applications - not just experience.** It is in your best interest to portray to us why you are dedicated, motivated, and enthusiastic about JSA in your application.

**All Cabinet Applications are due by July 18<sup>th</sup>.**

# STATE CABINET

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## EXECUTIVE DEPARTMENT

*Overseen by the Governor, the Executive Department manages the everyday business of JSA. Much time must be committed by these individuals because JSA rests on their shoulders.*

**CHIEF OF STAFF:** The Chief of Staff must be dedicated, innovative, responsible, and knowledgeable of all aspects of JSA leadership. This individual will oversee the various departments and work hand-in-hand with the Governor. The Chief of Staff is whom Cabinet members will report to, in addition to the Governor, so he/she must have excellent communication skills. Versatility is also a must, seeing as the Chief of Staff will be assigned numerous different tasks over the course of the year. Some of the job-specific tasks will include sending out monthly e-mails to all of the Chapter Presidents, compiling a weekly update to be sent to all Cabinet members, working with various departments and individual leaders on setting goals, and organizing Cabinet during conventions. In sum, the Chief of Staff is an extension of the Governor and therefore must be incredibly reliable. This individual is encouraged to attend Tuesday meetings at the JSA office in San Mateo.

Time Commitment: 7-8 hours per week

**SECRETARY OF STATE:** The Secretary of State will serve as a chief advisor to the elected officials. This individual must have a thorough understanding of the inner-workings of JSA and must be able and willing to assist the officials with whatever needs accomplishing. He/she will be responsible for overseeing special statewide projects by working closely with the officials and cabinet members. The Secretary of State will be asked to handle the issues that may arise during a state event. Thus, he/she should be resourceful and possess great management and organizational skills. Above all, this position calls for dependability and accountability. The Secretary of State must be informed and knowledgeable of what is going on within leadership at all times. He/she is encouraged to attend the weekly Tuesday meetings.

Time Commitment: 7-8 hours per week

**REGIONAL LIAISON:** The Regional Liaison works with all three regions of Northern California, the GGR, EBR, and GCR, in addition to the CVT and Utah. He/she must understand the goals and responsibilities of the regions and be educated as to how to plan and execute quality Regional Conventions. This individual will work with the Mayors and Vice-Mayors to organize statewide One-Days, manage chapters, plan regional activities, and work with the CIA and REC extensively. He/she will ultimately serve as the connection between the regions and states and will aid the Governor in assessing the progress and work of each region.

Time Commitment: 4-5 hours per week

**SUMMER SCHOOL ROYALTY:** Have you been to Summer School before? Are you excited about going this summer? If you answered yes to either of these questions, this may be the job for you! The Summer Programs Royal is in charge of all internal promotions for the Summer School and Symposium programs throughout the year. Hosting brunches and selling tickets at the conventions is one of the main duties. Other responsibilities include following up with interested JSA members, communicating with chapters regarding Summer School (usually in the form of flyers and letters), and working closely with recent Summer Programs alumni in coordinating promotions. Creativity is key; this position has a great deal of room to grow. It is mandatory that the applicant has attended a Summer Program. This position may be held in addition to other positions, elected or cabinet.

Time Commitment: Varies depending on time of year, typically 3-4 hours per month

## CONVENTION DEPARTMENT

*The Convention Department plans and executes Fall State and Spring State. The members of this department are very involved and have a lot of work (especially right before events). People who work in the Convention Department must be versatile and reliable enough to take on new tasks as they arise.*

**CONVENTION COORDINATOR:** The Convention Coordinator is responsible for the overall success of Fall State and Spring State. This person must coordinate everyone in the Convention Department, communicate with departments like Activism and Debate, set deadlines for materials, make arrangements with hotels, and execute the actual conventions. It will ultimately be the CC's job to make the convention theme come alive for delegates by creating political awareness activities that are both educational and exciting. In order to be a successful CC, one must be detail oriented, hard working, perseverant, politically aware, and creative. The CC must also be able to take charge of any situation! This is a very time consuming position, especially around convention time, so be prepared for a very challenging, but rewarding, job. This individual is encouraged to attend Tuesday meetings.

Time Commitment: 8-9 hours per week, but varies by time of year

**ASSISTANT CONVENTION COORDINATOR:** The Assistant Convention Coordinator is the Chief-of-Staff to the Convention Coordinator. He/she will make phone calls, organize blocks, communicate with other Cabinet members, and do whatever else the Convention Coordinator needs. This person must be versatile, reliable, detail oriented, hard working, and good at executing plans and solidifying visions. This position requires dedication and commitment because the weeks prior to a convention are extremely hectic and crucial to a convention's success.

Time Commitment: 5-6 hours per week, but varies by time of year

**SPECIAL ACTIVITIES COORDINATOR:** The Special Activities Coordinator is responsible for planning all non-debate activities at conventions. Activities will include guest comedians, speakers, mock city councils, crisis scenarios, and alternative nighttime activities. This year we are hoping to increase the number of alternative activities at conventions, so

this post will be crucial to our success. This individual must be creative and original because activities at conventions must be well executed and engaging. Organization and new ideas are major components of this job. We need this individual to also be professional because they will be working with both students and adults. Prepare to inspire and educate your peers with new and innovative activities. Please include some ideas for activities at the end of the application if you apply for this position.

Time Commitment: 4 hours per week

**NIGHTTIME ACTIVITIES COORDINATOR:** Like Dances? Do you act as the social director for your friends? Always coming up with new fun things to do? If the answer to these questions is yes, the Nighttime Activities Coordinator is the position for you! This position will work closely with the Convention Coordinator to create, plan and execute fun nighttime activities other than the dance. This is a brand new position and can be as big as you make it! This position takes creativity and the ability to see a project through to completion.

Time Commitment: 2-3 hours per week, but varies by time of year.

**DIRECTOR OF LOGISTICS:** The Logistics Director will work hand-in-hand with the Convention Coordinator to make sure that our conventions are the best possible. This individual must be detail oriented because the success of the convention is dependent upon his/her organizational skills. In addition to helping plan the conventions, he/she will be responsible for executing smooth, chaos-free, and well-organized weekends. He/she will assemble a team of logistics workers to answer questions at the information table, help delegates find meeting rooms, run the debate rooms, assist other cabinet members, and oversee delegate movement. The ability to troubleshoot on the spot is a must. If things go wrong at a convention, the Director of Logistics' job is to ensure that the problem is solved quickly and efficiently. He/she must also be able to deal with people (hotel staff, students, teachers, guest speakers, etc.) effectively.

Time Commitment: 4 hours per week

## **CHAPTER INTELLIGENCE AGENCY (CIA)**

*The Chapter Intelligence Agency is viewed as one of the most important aspects to the inner workings of the Junior State. It provides the link between the State Cabinet and the student chapters in order for them to stay informed about upcoming events, register for conventions, and host exciting activities within their respective schools.*

**DIRECTOR OF CIA:** The Director of CIA is responsible for the communications link between chapters and the state and regional cabinets. This is the most time consuming and important job in Cabinet. The Director will manage a team of CIA Agents to make sure that every Chapter President is contacted by phone (at least) twice a month, but usually once a week. He/she must delegate work to the CIA Agents in order to get important information to Chapter Presidents, create "assignments" for the Agents, respond to reports, and prepare reports of progress for the Governor. The Director must be passionate, dedicated, creative, easy to work with, and hard working. Most

importantly, the Director must be on top of things at all times and have an understanding of how chapters work.

Time Commitment: 9-10 hours per week

**ASSISTANT DIRECTOR OF THE CIA:** The Assistant Director works closely with the Director to aid this individual in any way necessary. They help draft and respond to reports and make follow-up calls to Chapter Presidents in need of extra support. This position is perfect for individuals interested in learning more about the day-to-day job of the CIA Director. The Assistant Director will often serve as a liaison between the Director and Agents, consequently good communication skills are essential! Diligence, responsibility, and excellent phone skills are a must!

Time Commitment: 5-6 hours per week.

**CIA AGENTS:** CIA Agents are quite possibly the most important members of JSA Cabinet. This position is also the best way for up-and-coming leaders to get more involved. If you are not ready for as time consuming of a job, this might be the best position for you seeing as it only takes a few hours a week. However, please know that once you are a CIA Agent, you are given opportunities to help out in departments like Activism and Convention. As an agent, you will make sure that the chapters are running smoothly. You will be assigned 3-4 chapters that you will call once a week. The CIA Director will give you "assignments" that contain important information that needs to get passed on to chapter presidents and you will turn in "reports" that detailed the activities of your assigned chapters and highlight any problems they are having. On top of just conveying information, you will motivate Chapter Presidents to hold frequent activities on their campus. Debates and thought talks are great, but chapters should also hold voter registration drives, invite guest speakers to campus, start activism projects, and do more things to get students interested and involved in politics at all levels. This job will require you to be responsible, friendly, engaging, and helpful on the phone, and organized and persistent in reaching your assigned Chapter Presidents. This job is also really fun because you form really close relationships with your contact chapter presidents.

Time Commitment: 1-3 hours per week (always keep in mind that you may be asked to commit extra time when an individual chapter needs help or registration is due)

**FUNDRAISING COORDINATOR:** One of the main reasons that chapters can often not attend conventions and other events is a lack of funds. The Fundraising Coordinator will be responsible for working with individual chapters to ensure that they have sufficient funds. In many cases, this will mean helping them raise money through businesses in their community. This individual should be prepared to stay on top of Chapter Presidents to make sure that there is follow up and to revise the NorCal JSA Fundraising Manual. This will be a time-consuming job that will require perseverance and diligence, but it will give this individual the opportunity to work directly with chapters. I promise that it will all be worth it when you make it possible for chapters that are having trouble financially to attend their first convention. Please include what experience you have had with fundraising both on campus and off campus and what ideas you have for fundraising in your application.

Time Commitment: 3 hours per week

**MINI-CONFERENCES COORDINATOR:** Contrary to popular belief, mini-con planning should begin in the fall. The Mini-Con Director will first be responsible for developing a proposal for chapters to submit if they would like to host a mini-con. They will then be responsible for encouraging chapters to hold mini-cons, keeping a master calendar of mini-cons, helping chapters plan their mini-cons, and publicizing each of them. The Mini-Con Director will work very closely with the Mayors and CIA Director. The Mini-Con Director will also help chapters host movie nights etc. Familiarity with mini-cons is a plus.

Commitment: 3 hours per week

**CHAPTER ACTIVITIES COORDINATOR:** This individual is crucial to the wellbeing of the Northern California State's chapters. He/She must create weekly chapter activities, which may include debate resolutions, thought talks, and alternative activities, etc. Constant cooperation with the CIA and REC is a must. The most important aspects of this job are an understanding how JSA works on the chapter level, familiarity with all types of chapter events, and creativity. Be prepared to aid chapters in all their endeavors (including meetings, mini-cons, etc.)! This individual must be able to contact Chapter Presidents when needed.

Time Commitment: 3 hours per week

## **EXPANSION DEPARTMENT**

*Led by the Lt. Governor, the Expansion Department focuses on starting up and aiding new chapters. Expansion is crucial component of JSA. Members of the Expansion Department must be helpful, friendly, and passionate about expanding JSA*

**REC COORDINATOR:** The REC Coordinator will work closely with the Governor and Lieutenant Governor to help grow JSA as a state. They will start up new chapters and help revitalize the ones that have seen better days. Expansion is not glamorous work, but it is vital--- this position is for someone who is reliable, diligent, persistent, and driven. The REC Coordinator must be comfortable making phone calls and helping the Lieutenant Governor keep agents on task. In order to be successful as REC Coordinator, one must be able to actively demonstrate their passion for JSA. When dealing with people who are new to JSA, excitement is key! This job is incredibly rewarding for the individual because they are able to help students at high schools that wouldn't otherwise have JSA chapters, become involved. Anyone interested in applying is encouraged to contact Caitlyn Clabaugh at (safetyblu@gmail.com).

Time Commitment: 5-6 hours per week

**REC AGENTS:** REC Agents work closely with the Lt. Governor and turn in weekly assignments. When someone wants to start up a chapter, these individuals will help them go through the entire process, call them weekly, provide them with support, and generally establish a strong chapter. These individuals should have an understanding of how a chapter works, an energetic and friendly phone personality, and a genuine enthusiasm for starting new chapters. We need people who love JSA and want to communicate that to potential chapter founders! Perseverance and creativity are also

musts because potential chapter presidents are sometimes discouraged by minor setbacks. This is also a great job for people who are just starting to get involved.  
Time Commitment: 1-3 hours per week

## ACTIVISM DEPARTMENT

*Activism is a key part of Northern California JSA, in addition to being something we really pride ourselves on. The activism department will create a project for the year (e.g. Invisible Children (07-08) and JSA4Darfur (06-07)) and help incorporate activism into debates at conventions. Members of the Activism Department will also be responsible for helping spread activism projects to the chapters. Activism will also be organizing numerous projects pertaining to the 2008 Election this year.*

**STATE DIRECTOR OF ACTIVISM:** This job is for anyone who was inspired by this past year's activism activities and who has not only the commitment to continue it, but the innovation to expand it. The Director of Activism must have the leadership skills to direct a team that will collectively design powerful, activism components to the three overnight conventions as well as encourage and manage chapter-level activities. We need someone with new ideas and the drive necessary to take this position and soar. In order to succeed as Activism Director, one must be very passionate about getting students involved, excited about the cause the Activism Department chooses, and knowledgeable about the problems that face both our nation and our world. Please cite previous experience in your application! **All applicants are required to contact Rebecca Sachs at [rsachs@jsa.org](mailto:rsachs@jsa.org) for an application supplement.**

Time Commitment: 6-7 hours per week

**ASSISTANT ACTIVISM DIRECTOR:** The Assistant Activism Director Assists the State Director of Activism in planning/executing activism projects. Be prepared to help organize and execute successful activities, make calls to chapters, and contact potential activists within our community! This job is not easy, so be prepared to be dedicated and innovative. **All applicants are required to contact Rebecca Sachs at [RebeccaMSachs@gmail.com](mailto:RebeccaMSachs@gmail.com) for an application supplement.**

Time Commitment: 5 hours per week

## DEBATE DEPARTMENT

*As you probably know, debates can really make or break a convention. The Debate Department will be responsible for organizing all debates at conventions, finding and training debaters and moderators, and helping chapters host thought provoking and quality discourse at the chapter level.*

**DIRECTOR OF DEBATE:** The foundation of JSA always has been debate, and this year will be no exception. The Director of Debate is responsible for choosing debate resolutions with the Convention Coordinator and recruiting a talented and diverse group of debaters. In order to make this happen, the DoD will be in close contact with the CIA Director and the individual Chapter Presidents. The Director of Debate will also be responsible for writing Debate of the Month, organizing the new Debate Research

Room at conventions, working with debaters at Regional Conferences, and providing research on all the debate resolutions to both novice debaters and interested delegates at the convention to aid them with speech-planning. This person must be very organized and enjoy motivating people to work hard. A love for debate is also an absolute must.  
Time Commitment: 6-7 hours per week

**DIRECTOR OF MODERATING:** The Director of Moderating finds moderators for both Fall and Spring State. They have to not only fill each moderating slot, but also make sure that the moderators they secure are qualified for the debate. Additionally, this person should be familiar with alternative styles of JSA moderating (thought talks, activities). This should be someone who enjoys making phone calls and motivating and teaching others. In some instances, this person must be able to train moderators and pair up experienced moderators with un-experienced moderators. The success of debates and how they are run is dependent upon this person.  
Time Commitment: 3 hours per week

**BLURB DIRECTOR:** The Blurb Director will oversee all blurbs that appear inside all convention agendas. This person is in charge of researching, writing, and recruiting new blurb writers. Blurbs appear underneath debate resolutions giving the reader a quick factual summary of the resolutions, and an argument for both the pro and the con. In order to be a successful Blurb Director, one must be an outstanding writer, an experienced debater, and well informed about current events.  
Time Commitment: 3 hours per week

Please see the example blurb below:

*Some of the most controversial actions of President Bush's term thus far have been his policies toward the nation of Iraq. Believing that Saddam Hussein is capable of threatening the freedom and security of the world, he has focused much of his energy into the regime change of Iraq, to replace Saddam Hussein with a democratic government. During the 107<sup>th</sup> Congress, both houses passed Resolution 114, "to authorize the use of United States Armed Forces against Iraq." The United Nations also passed a resolution on Iraq this year, declaring that Iraq must disarm and be accountable for its actions. No weapons of mass destruction have been found in the country as of this writing, but evidence in the possession of the U.S. has apparently convinced Bush of the necessity to fight. While the United States and Britain are in support of each other, most of the United Nations and a large part of the world have spoken out against invading Iraq. On March 19<sup>th</sup>, 2003, the United States and its coalition, without the support of the United Nations, began attacking targets in Iraq, to invade Baghdad and "liberate" the country. While the face of George W. Bush's policy is constantly changing, the United States is in the process of a contentious military action. Should George W. Bush be accountable for the potential horrendous actions that could occur from this invasion? Has the President done the right thing by conducting regime change and protecting the world? Will the invasion, occupation and reformation of Iraq lead to a new free world or result in disaster?*

## **PUBLIC RELATIONS DEPARTMENT**

*The Public Relations Department is responsible for raising the profile of JSA. This Department will expose JSA to the media and work in conjunction to the state CIA and REC to improve the accessibility and image of our state.*

**PUBLIC RELATIONS DIRECTOR:** The Public Relations Director will formulate and execute plans to gain JSA media coverage and generally expedite relations between JSA and the general public. He/she will send out press releases of JSA events often in order to publicize JSA. This person will ensure that the state website is updated by the Website Manager. The Director will also work with the CIA, REC, and Activism departments to get the word out even more! Dedication is a must and attendance at Tuesday meetings is recommended.

Time Commitment: 3-4 hours per week

**WEBSITE MANAGER:** The Website Manager is responsible for maintaining and overseeing the Northern State Website. He/she will work directly with the Chief of Staff to find out what needs to be updated each week. He/she will work with the National Telecom Director to update the page. The web page will serve as an informative site for the whole Northern State. The Website Manager must be knowledgeable in HTML (and frames of JAVA). **This job is going to be incredibly important to us next year, so be prepared to work hard! Please contact [rsachs@jsa.org](mailto:rsachs@jsa.org) for an application supplement.**

Time Commitment: 3 hours per week

## **JOURNALISM DEPARTMENT**

*The Journalism Department must publish items for the Northern State. The Journalism's Department's main focus is The Northstar newspaper which is a crucial communication tool in the Northern State.*

**EDITOR-IN-CHIEF:** The Editor-in-Chief is responsible for ensuring that *The Northstar* is a high quality publication produced four times a year. He/she must be willing to track down articles and pictures, make phone calls to writers, format the paper, proof articles, and ensure the paper's success. Dedication is a must when being editor-in-chief. The Editor will work directly with the Governor and Chief-of-Staff to assign and develop themes and articles. Experience with journalism and computer formatting is encouraged. Please attach an article(s) you have written with your application.

Time Commitment: Varies depending on time of the year, typically 4 hours per week

## **JUSTICE DEPARTMENT**

*The Justice Department is the Judicial Branch of the Junior State. It is responsible for organizing activities such as mock trials for conventions, and they are responsible for resolving disputes within JSA. When resolving disputes, they function as the Supreme Court.*

**CHIEF JUSTICE:** The Chief Justice is responsible for helping JSA justice grow with successful trials. This person is responsible for the success of the Justice Department. He/she must also be familiar with the JSA constitution so he/she can resolve disputes. (A copy of the Constitution can be obtained by e-mailing me). This year, the Justice Department will plan activities for conventions such as Mock Trials plus other law related activities during the year. Mock Trial experience is necessary.

Time Commitment: Varies depending on time of the year, typically 3 hours per week

**ASSOCIATE JUSTICE(S):** The Associate Justices are responsible for aiding the Chief Justice with planning and execution of all Justice Department activities. They should have a clear understanding of such activities as Mock Trials and be able to work well with others. This person needs to interest the public and he/she should also have some new and fresh ideas of activities that the Justice Department could execute at conventions besides Mock Trials.

Time Commitment: 1-3 hours per week (this job can be held in addition to other jobs)

## **SPEAKER'S DEPARTMENT**

**POLITICAL FAIR COORDINATOR(S):** He/she will also serve as the de facto chief-of-staff for the Speaker, assisting in the Political Fair and other departments. Some previous legislative knowledge is a plus, but definitely not required. Good phone skills a must! Those interested are encouraged to contact Speaker Paari Kandappan before applying.

Time Commitment: Varies depending on time of the year, typically 5 hours per week

## **REGIONAL CABINET**

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*Regional Cabinets are separate for each of the four Regions, GGR, GCR, EBR, CVT. These cabinets are selected and run by the Mayors. If you are interested, contact your regional mayor.*

Central Valley Territory: Contact Caitlyn Clabaugh ([safetyblu@gmail](mailto:safetyblu@gmail.com))

East Bay Region: Emily Williams ([sweetpetite91@aol.com](mailto:sweetpetite91@aol.com))

Golden Gate Region: Alex Ewald ([bluranger4d7@yahoo.com](mailto:bluranger4d7@yahoo.com))

Greater California Region: Kevin Deuwel ([kevin.duwel@yahoo.com](mailto:kevin.duwel@yahoo.com))

**CABINET APPLICATION**

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State CA Zip \_\_\_\_\_

Home Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Email \_\_\_\_\_

AIM Screen Name \_\_\_\_\_

High School \_\_\_\_\_ Grad Year \_\_\_\_\_

Have you ever attended a JSA summer program? Yes No I will this summer

**CABINET CHOICES: Position**

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

**How strong a writer are you?** (1 being okay and 10 being really good)

Poor 1 2 3 4 5 6 7 8 9 10 Really Good

**Short Answer:**

Every person applying for cabinet must respond to the following short answer questions. Your insights will help me pick the most productive and proactive Cabinet possible.

Please answer these questions with at least 200-300 words each.

1. Why would you like to be on Northern State Cabinet?
2. What experience do you have that qualifies you for your selected positions?
3. What are some new ideas you want to bring to Cabinet? What skills do you have that would make you a strong Cabinet member?
4. (Optional) What else do you want us to know about you? What do you do outside of JSA? What type of music do you listen to? The possibilities are endless. We want to get to know you as a person, not just as an application.

You may be called for a brief interview in order to better assess your qualifications for the position that you are applying for.

Please **EMAIL** your application to [rsachs@jsa.org](mailto:rsachs@jsa.org) AND **MAIL** your application to:

Governor Rebecca Sachs  
Northern California Cabinet Application  
C/O The Junior State of America  
400 S. El Camino Real, Suite 300  
San Mateo, CA 94401-4032

**DUE DATE for all positions: JULY 18<sup>th</sup>**

**If you have questions for the elected officials, or your job description specifies that you contact an elected official before applying:**

Governor Rebecca Sachs  
The College Preparatory  
School  
(925) 253-0879  
Cell (925) 787-1632  
[rsachs@jsa.org](mailto:rsachs@jsa.org)

Lt. Governor Caitlyn  
Mercy High School  
(650) 563-9879  
Cell (650) 440-0753  
[safetyblu@gmail.com](mailto:safetyblu@gmail.com)

Speaker Paari Kandappan  
Saratoga High School  
(408) 532-1723  
Cell (408) 624-6926  
[Paari.kandappan@gmail.com](mailto:Paari.kandappan@gmail.com)