



# JSA SUMMER SCHOOL ORIENTATION PACKET 2019



Intentionally blank.

# TABLE OF CONTENTS

<b>WELCOME</b>		<b>Visitors &amp; Personal Trips Off Campus</b>	18
What to Expect This Summer	4	<b>NEXT STEPS</b>	
<b>ACADEMICS</b>	5	Deadlines	19
Core Course Offerings	5	Payment Options	20
JSA Debate Workshop	5	<b>FORMS</b>	
Speakers Program	6	Forms Checklist	21
Faculty & Staff	6	Student Information Form	22
High School Credit	6	Parent Permission Form	23
Academic Preparation	6	Tuition Payment Form	24
<b>SCHEDULING</b>		Medical Information Form 1	25
Arrival & Registration	7	Medical Information Form 2	26
Graduation & Departure	7	Physician's Signature Form	27
Sample Schedules	7	Summer Transportation Form	28
		Course Change Form (Optional)	29
		Roommate Request Form (Optional)	30
<b>TUITION, SCHOLARSHIPS &amp; FUNDRAISING</b>			
Tuition	9		
Additional Costs	9		
Scholarships	9		
JSA Scholars Program	10		
Fundraising & Financial Support	11		
Refund Policy & Overpayment	11		
<b>CAMPUS LIFE</b>			
Dormitories	12		
Key Deposit	12		
Linens & Laundry	12		
Spending Money	12		
Religious Services	13		
Clothing	13		
What to Bring	14		
Computers, Internet, Telephones	15		
<b>HEALTH &amp; SUPERVISION</b>			
Required Forms	16		
Important Policies	16		
JSA Summer School Rules	16		



## Junior State of America Welcomes You!

Welcome to JSA Summer School! You are about to join a unique community of leaders and scholars.

The Summer School Class of 2019 consists of outstanding high school students from across the globe. You will meet young people who are involved in their communities and schools, who have a passion for politics, and who love a challenge! As a JSA Summer School student, you are joining a prestigious group of Junior State of America alumni worldwide. **Congratulations!**

In preparation for this summer, please read this packet carefully. It contains answers to many frequently asked questions as well as step-by-step instructions for the enrollment process.

### **What Can I Expect This Summer?**

#### Academic Enrichment

JSA Summer School courses are intensive and demanding. Classes on all campuses meet six days a week, Monday through Saturday. Each course meets for 85 total hours of high-level instruction by college professors.

#### The College Experience

College campuses are an ideal location for JSA Summer School. Through living in a university dormitory, you will make new friends and join a student body that is politically, culturally, and geographically diverse. You will also practice the time management and study skills necessary for success in college.

#### JSA's Summer School Community

Each summer, the students, faculty and resident advisors who participate in JSA Summer School create a unique and vibrant community, where leadership, friendship, teaching and mentoring go hand in hand. Getting to know your peers is one of the most exciting and rewarding aspects of the JSA experience.

Playing soccer on the lawn, debating ideas over lunch in the cafeteria, or writing a skit for the talent show... each day brings new challenges and opportunities. In 2018, students from over 40 states, 7 U.S. Territories and 13 countries in Europe, Asia, Africa and the Americas attended the program!

# Academics

## Core Course Offerings

At JSA Summer School, students choose a core course to be completed throughout the program. Each course requires students to take a midterm exam, final exam, and write a 10-15 page research paper.

Below please find the course offerings by campus:

Campus	Courses Offered:
<b>JSA Summer School at Georgetown</b> <b>July 7th – July 28th</b>	<ul style="list-style-type: none"><li>● AP U.S Government &amp; Politics</li><li>● AP Comparative Government &amp; Politics</li><li>● Honors Constitutional Law</li><li>● Honors International Relations</li><li>● Honors Media and Politics</li></ul>
<b>JSA Summer School at Stanford</b> <b>July 7th – July 28th</b>	<ul style="list-style-type: none"><li>● AP U.S Government &amp; Politics</li><li>● AP Macroeconomics</li><li>● Honors International Relations</li><li>● Honors Speech and Political Communication</li></ul>
<b>JSA Summer School at Princeton</b> <b>July 14th – August 4th</b>	<ul style="list-style-type: none"><li>● AP U.S Government &amp; Politics</li><li>● AP Macroeconomics</li><li>● Freshman Scholars* - AP U.S. Government</li><li>● Honors International Relations</li><li>● Honors Speech and Political Communication</li></ul>

\*Freshman Scholars is exclusively for Incoming H.S. Freshman

Your acceptance letter lists the class for which you are currently enrolled. If you would like to change your course selection, please submit the Course Change Request Form found on your MyJSA account in the Acceptance Section. If your course change has been approved, your course will be changed on your MyJSA account within two weeks of submission.

Descriptions of the classes offered at each JSA Summer School session are available on our website under the “Academics” section: [jsa.org/summer/academics](http://jsa.org/summer/academics)

## JSA Debate Workshop

Each evening during Summer School, students partake in a public speaking and debate practicum. This experience serves as a practical demonstration of the academic curriculum and a forum for student debate on contemporary public policy. The program begins with a series of lectures designed to familiarize students with advanced debate procedure and techniques. Throughout the course of Summer School, students are required to select a policy issue (the death penalty, for example), write an argumentative brief, and then lead

the debate, for or against, with your peers. Students are also expected to participate as a supporting speaker during other debates.

This exercise requires substantial research and an understanding of current issues. Summer School faculty participate in two ways: 1) critique and evaluation of your debate and 2) identification of the areas where your debating and leadership skills can be improved. Your participation is graded and constitutes a percentage of your final Summer School grade.

A list of debate topics and a preliminary research assignment to prepare you for JSA Debate Workshop will be emailed to you in June. Your preferred topics and research assignments will be due prior to your arrival on campus. Past topics are available at [jsa.org/summer/academics/debate-workshop](http://jsa.org/summer/academics/debate-workshop).

## **Speakers Program**

Summer School Speakers Program enriches what you learn in the classroom. In the past students have had the opportunity to hear from national leaders in politics and the media, members of the House of Representatives and the Senate, lobbyists, journalists, academics, and political consultants. Students at the Georgetown program often meet with their respective Senators and Representatives. Learn more at [jsa.org/summer/speakers](http://jsa.org/summer/speakers).

## **Faculty and Staff**

JSA Summer School faculty, directors, and resident advisors are drawn from political science and speech communication programs across the nation. The faculty is dedicated to excellence in their own classroom teaching and in the written and oral work of their students. Resident advisors are college students or recent college graduates, most of whom are also graduates of JSA Summer School and have been active participants in the year-round Junior State of America program. Faculty and Staff are available to the students for academic help and support around the clock.

## **High School Credit**

Many school districts allow JSA Summer School courses to be taken for high school credit. The classes are each designed to be equivalent to a one-semester Advanced Placement or honors course.

**If you want to take these courses for credit, you must make the arrangements with your own high school administration PRIOR to the session.** Check online at [jsa.org/summer/faq](http://jsa.org/summer/faq) for information about credit and the Advanced Placement designation. If you have additional questions, please call the JSA Summer Programs office at (800) 334-5353. At the conclusion of Summer School, and only at your request, an official transcript with course description and final grade will be sent to your high school.

## Academic Preparation

Each Summer School student should come to campus with a thorough understanding of current national political issues. In advance of Summer School, please read from one or more trustworthy major publications regularly. For print news we recommend that you use a news aggregating app on your phone such as Apple or Google News.

Suggested publications and outlets:

- *Time*
- National Public Radio
- *The Wall Street Journal*
- *The New York Times*
- *Newsweek*
- *U.S. News & World Report*
- *ABC's This Week*
- *NBC's Meet the Press*
- *CBS's Face the Nation*
- CSPAN

Above all, be a critical reader and arrive at Summer School informed of the issues.

## Scheduling

### Arrival & Registration

Registration will take place on the first day of the program; typically between 1:00 pm and 5:00 pm. Students that will be driven to Summer School are responsible for arranging their own transportation to the program. Students **may not drive a car** to the program or have a car at the program – **NO EXCEPTIONS!** Students will be picked up by JSA staff at one of the approved airports (DCA, IAD, SFO, EWR).

### Graduation & Departure

Parents and families are cordially invited to the Annual JSA Summer School Graduation on the morning of your program's last day. The Graduation Ceremony will include awards to outstanding members of the graduating class, remarks by the faculty and staff, speeches by students elected by members of the class, and the presentation of diplomas. Information about the event, a map, and an invitation will be emailed to families during Summer School.

Students will need to return their room keys at checkout. Students leaving campus at the conclusion of the program with someone other than their parent(s)/guardian(s) must provide written permission from their parent(s)/guardian(s) to do so. **Campus-specific information regarding airport transportation and other logistics will be provided to families at a later date.**

### **Tentative Schedule for Day of Arrival**

1:00 pm - 5:00 pm	Arrival at airport (times not accurate for every school)
1:00 pm - 6:00 pm	Registration and move into dorm room
5:30 pm - 6:30 pm	Dinner
7:30 pm	Summer School Orientation
10:00 pm - 11:00 pm	Floor meeting with RA
11:00 pm	Resident Curfew

### **Tentative Schedule for Departure Day**

7:30 am – 8:30 am	Breakfast
8:45 am – 9:45 am	Dorm Check-out
10:00 am – 12:30 pm	Graduation Ceremonies

Family and friends are welcome to attend the graduation ceremony.

### **Typical Day**

7:30 am – 8:30 am	Breakfast
8:45 am – 11:45 am	Courses meet
11:45 am – 1:00 pm	Lunch
1:10 pm – 4:00 pm	Courses meet
4:00 pm – 5:00 pm	Free-time
5:30 pm – 6:30 pm	Dinner
7:00 pm – 9:00 pm	Debate Workshop debates
10:00 pm – 11:00 pm	Floor meeting with Resident Advisor
11:00 pm	Curfew

In order to fit an entire college level course into three weeks, classes on all campuses meet six days a week, Monday through Saturday. Sunday can be used for catching up on sleep, exercise, laundry, studying and many other activities.



# Tuition, Scholarships & Fundraising

## Tuition

Tuition covers the room and board for JSA Summer School, chartered bus transportation for all Speakers Programs and approved off-campus excursions, textbook(s) and all other academic expenses.

Summer School tuition is \$5,650 for Princeton, Georgetown and Stanford. You may want to create a payment plan that fits your family's finances. Please see more detailed information on the timing and method of payment under the "Next Steps" section of this guide (found on page 20).

Tuition can be paid by check, money order, Visa, MasterCard, Discover, or American Express. If paying by credit card, please use the online payment link provided in the initial acceptance email you received. Tuition payment can also be made through an accepted student's MyJSA account or by completing and submitting the necessary information enclosed on page 24 (Tuition Payment Form). To make your credit card payment by phone, simply call our office at (800) 334-5353.

## Additional Costs

Tuition does not cover transportation to or from the program. Students will also need money for toiletries, school supplies, lunches for Speakers Program days (2-3 days for Stanford and Princeton, 4-5 days for Georgetown), off-campus excursions and other miscellaneous expenses.

## Scholarships

The Junior State of America Foundation administers a Summer School scholarship fund known as the Leadership Opportunity Award to assist students for whom the program tuition may be a barrier to participation. Students who reside and attend a middle or high school in the domestic U.S. and are accepted to the Georgetown, Princeton, and Stanford programs may be eligible for partial tuition scholarships. These funds are provided by the Foundation with support from summer school alumni, businesses, government institutions and philanthropic foundations.

The Scholarship Committee awards partial scholarships using the following criteria: financial need, academic excellence, participation in JSA school-year program, demonstrated leadership ability, and evidence that an applicant is highly motivated to attend the program. JSA scholarship decisions are made January through May.

Eligibility:

The JSA scholarship application can be found on the JSA website at [jsa.org/summer/scholarship-app](http://jsa.org/summer/scholarship-app). Please read the eligibility information carefully. Students who would like to be considered for a Junior State of America Foundation Scholarship must meet the eligibility criteria (listed below) in order to have their scholarship application reviewed.

1. Be enrolled in a middle school or high school located in the domestic U.S.
2. [Create a Classy fundraising page](#) and be [actively fundraising](#)
3. [Must register and attend a Fundraising Academy Webinar](#)
4. Complete and submit the [JSA Scholarship Application](#) in its entirety. Incomplete applications will not be considered.

**Please note:** Students from the freely associated U.S. states and territories are only eligible for the US Department of Interior Scholarship. Information for these students can be found at [jsa.org/tfas](http://jsa.org/tfas).

## **JSA Scholars Program**

Tax-paid members of a Junior State of America (JSA) Chapter who attend at least one JSA convention during the 2018-2019 school year and apply to JSA Summer School by March 15th, 2019 qualify for a \$1,000 scholarship and membership in the JSA Scholars Program. The program provides financial and administrative support to JSA members in order to better prepare them for positions of leadership at the chapter, state, and national levels of the student-run organization. If you are a JSA member, please contact your program director to notify them about your official acceptance into Summer School. Visit [jsa.org/start-a-chapter](http://jsa.org/start-a-chapter) or contact the Junior State of America Foundation at (800) 334-5353 if you are not a JSA member but are interested in starting a JSA chapter at your school.

## **Fundraising & Financial Support**

Because the demand for JSA scholarships is so great, and due to our commitment to help as many students as possible, the Junior State of America Foundation only gives partial scholarships. However, each year, many students attend Summer programs as a result of a Junior State of America Scholarship combined with locally raised donations and family funds.

Many service clubs, community organizations, businesses and schools provide scholarship funds to JSA Summer School students. School administrators, teachers, and local elected leaders can help arrange these scholarships from within a student's community. Many businesses, such as insurance agents, doctors, attorneys, dentists, funeral homes, sanitation companies, fast-food restaurants and travel agencies are also willing to support students in their efforts.

If you want help raising funds locally, please consult the JSA Fundraising Manual, available on our website [jsa.org/summer/fundraising](http://jsa.org/summer/fundraising). Members of our staff are also available to offer advice to students who are raising money. If any service clubs, other organizations, family or friends are making a contribution in your name, they can mail the check directly to the JSA office with a note indicating that you raised the money. These contributions are not tax deductible.

A great tool for fundraising is a personal fundraising page. When you create your personal fundraising page you can send email messages with official branding, your personal story, and the goal you wish to reach. To start your own page, visit [fundraise.jsa.org/summer-fund19](http://fundraise.jsa.org/summer-fund19).

JSA also offers a Fundraising Academy, which students and their families have found very helpful in raising funds for Summer School. These Fundraising Academies are conducted as an online webinar and are held twice each week: Tuesday's at 7:00 pm Eastern Standard Time and Wednesday's at 6:00 pm Pacific Standard Time.

If you would like to participate in one of these webinars please visit [jsa.org/summer/fundraising](http://jsa.org/summer/fundraising) and sign-up for one of our weekly Fundraising Academies using the link at the bottom of the page. You will receive a subsequent email with the information about how to connect to the next webinar.

## Refund Policy

Students and families who request a refund are required to submit the appropriate **request form by 5pm - EST Friday, May 25<sup>th</sup>, 2019**. Any requests after this date shall not be honored. Refunds will only be granted upon request. The balance of the paid tuition by you or your parents minus a **\$150 processing fee** will be disbursed starting the week of **Aug 26<sup>th</sup>, 2019**.

Refund requests must be made here: [jsa.org/summer/refund-request](http://jsa.org/summer/refund-request). Any fundraised contributions are not refundable. **All students participating in any Early Enrollment Tuition credit program are ineligible to receive a refund.**

In accordance with IRS regulations, community-raised monies cannot be refunded. Refunds will not be given to students who choose to withdraw from the program once it has begun. Refunds will not be given to students who are sent home due to ill health or for serious violation of the rules and regulations of JSA Summer School, the university they are attending, or public law.

Individuals who donate to students that do not attend Summer School can request a refund here: [jsa.org/summer/donor-refund](http://jsa.org/summer/donor-refund). Please note: Donor refunds do not apply to tuition paid by immediate family of a student. Funds donated that are not requested to be returned will support the JSAF General Scholarship fund to help other deserving students make JSA Summer School a reality.

## Overpayment

If you have overpaid, we will be happy to refund the excess amount you and your parents have paid toward your tuition. Simply submit an overpayment request form by visiting: [jsa.org/summer/overpayment-request](http://jsa.org/summer/overpayment-request).

Students are encouraged to actively fundraise up to August 1st, 2019. All monies raised through their fundraising page will be credited towards tuition. Funds raised over the balance will be refunded to parents *upon request*. Overpayment requests must be made here: [jsa.org/summer/overpayment-request](http://jsa.org/summer/overpayment-request).

Overpayment requests will be dispersed in the following manner:

<b>Request Date on or before:</b>	<b>Disbursement Date</b>
April 15 <sup>th</sup> , 2019	May 1 <sup>st</sup> , 2019
May 15 <sup>th</sup> , 2019	June 1 <sup>st</sup> , 2019
June 15 <sup>th</sup> , 2019	August 1 <sup>st</sup> , 2019
July 15 <sup>th</sup> , 2019	August 30 <sup>th</sup> , 2019

# Campus Life

## **Dormitories**

Summer School students will live in an on-campus dormitory with a roommate. Floors of the residence halls are separated by gender. Staff members and resident advisors live in the dorm and are available 24 hours a day. They are responsible for the health and supervision of the students, as well as academic counseling. For security reasons, students must wear their JSA name tag and use a building access card in order to enter the residence hall.

Roommate selections are done in advance of the session. Housing decisions are made to enhance a student's Summer School experience. For example, students are often housed near other students in their class so that they can study for exams or work on group projects together.

## **Meals**

Students and faculty eat their meals together in the university's dining hall. On several days (especially when we go off campus for our Speakers Program) you will need to buy some of your own meals. The dining hall serves three meals daily; the first meal of the program will be dinner on the first day of the program, and the last meal provided will be breakfast on the last day of the program. A campus meal plan will be provided for each student.

## **Library**

Summer School students use classrooms on the university campus and, per the rules of the university, will also have supervised access to the university's library. While JSA Summer School is intensely academic, there will also be time for recreational activities.

## **Key Deposit**

All students must bring a refundable deposit for their room key and building access card in the form of two separate checks, each made out to JSA. They may also fill out a credit card slip (filled out during registration) that is held until the end of the program. These checks or credit card slip will only be used if students lose their key or building access card. More information about the exact amount of these deposits will be provided later.

## **Linens**

Linens are not provided. Students must bring their own twin extra-long bed sheets, pillow, pillowcase, blanket and towels.

## **Laundry**

Pack enough clothing so that washing is necessary only once per week. Summer School students wash and dry their own linens and clothing. Washers and dryers are located in or within a short walk from the dorm. We recommend that students share detergent with their roommates. If students foresee a need to iron, they must supply their own. We suggest a small traveling iron, if you have one. Ideally, students should bring permanent press clothing, which requires no ironing.

## Spending Money

Items not covered in the tuition include laundry, personal items, stationery supplies, school supplies, snacks, souvenirs, recreational activities outside of scheduled program activities, off campus lunches, replacement of lost meal cards or room keys and medical treatment costs. We recommend students bring \$200-\$250 with them to pay for these extra costs. Please do not bring large amounts of cash to Summer School. We strongly recommend that students bring a small amount of cash and an ATM card with them to the program. Personal checks or money orders cannot be cashed by Summer School staff or the university.

There are several ATMs located on campus. Many families have found it convenient to allow their sons or daughters to draw small amounts of money from the ATM. The ATM can access the STAR, Plus, and Cirrus systems.

## Religious Services

Each student can easily make arrangements to attend the religious services of his or her choice. Students often attend services together. Transportation to religious services held off-campus must be arranged by the student with assistance from Summer School administrators, and students must have written parental permission to be transported off-campus for religious services. Students that need to attend services that conflict with classes will need to make those arrangements with the Summer School director ahead of time.

## Clothing

Informal clothing is the rule on campus. Casual clothing includes shorts and jeans. Shoes must be worn to class, the dining hall, and the dorm. Weather at Princeton and Georgetown in the summer can be very warm and humid. We suggest that you bring lightweight, comfortable and easy-to-care-for clothing.

For the Speakers Program and Summer School Graduation, we ask that students wear either a suit jacket, dress pants, shirt and tie or a dress/similar business attire. Some buildings are heavily air-conditioned, so students should bring a sweater or light jacket if they plan to wear light dresses to the Speakers Program. Graduation ceremonies are also semi-formal.

*Please note:* at Georgetown, we may schedule two or three consecutive Speakers Program days in the same week; be prepared and bring at least **2 dress outfits**.

## Appropriate Attire

In the Classroom:

Casual Attire

- Shorts, jeans, casual pants or skirts
- T-shirts
- Sandals, tennis shoes and dress shoes
- Light jacket or sweater

On Speaker Days: Formal/Business Attire

- Dress Shirts, tie
- Dresses, dress skirts
- Suit, blazer, or jacket
- Dress shoes, heels, flats
- Slacks and Belt

## What To Bring

This list will help you pack for JSA Summer School. You should add any other items to this list that will make your three-week-long stay in the residence hall more comfortable. You may want to ship bedding and other supplies to campus before the program starts.

- Sheets for a twin (extra-long) bed and a blanket
- Pillow and a pillowcase
- Towels, hand towels, washcloths, soap
- Computer and printer (if possible)
- A power strip for your computer
- School supplies (Pencils, Pens, Paper)
- Camera (optional)
- Ear phones (required for music)
- Desk lamp
- Hangers
- Personal items (toothbrush, toothpaste, deodorant, personal medication, etc.)
- Spending money (meals off campus, recreation activities, souvenirs)
- A cell phone and charger (optional, but strongly recommended)
- Shower shoes/flip flops for shower
- Backpack

## **What Else Should I Bring?**

**For access to the residence hall, campus facilities and many government buildings, you must also bring a State-Issued photo ID (such as a driver's license, state identification card, or passport).** Get your state-issued photo ID right away since it may take some time if you are 16 or younger and do not drive. **A high school ID will not be sufficient.**

You may want to bring a printer, printing paper, and any other school supplies you normally use. Consider bringing your own study lamp as some rooms have poor lighting.

During the summer session, we will be holding a talent show. We have found that Summer School students are very gifted and that they enjoy having the opportunity to share their special talents with others. If you have special music or a costume, feel free to bring them with you.

Pack items that will make your stay more comfortable. You might pack posters for your walls, a key ring for your room key, an inexpensive camera, a small radio, or anything you think you might need. Do NOT bring a television! Do not bring any expensive items that you cannot afford to replace. Neither the Junior State of America Foundation nor the university can assume responsibility for your personal belongings.

If you want to listen to music you must bring headphones. The university and JSA Summer School rules prohibit the playing of loud music after 11:00 pm.

## **Computers, Internet, Telephones**

### **Computers**

It is strongly suggested that you bring a computer or tablet. Some high schools also have laptops that students can borrow for the session. Computers should be insured against loss, damage or theft. The Junior State of America Foundation and the University will not be responsible for your electronic equipment or other personal property. Students that do not have a personal computer will have full access to a campus library to complete all digital assignments.

### **Internet/Wi-Fi Access**

Wi-Fi Internet access is available on each JSA Summer School campus. Please note that when using the university's Internet system, you must follow their rules regarding the downloading of materials. Students who illegally download any media (music, movies, games, software, etc.) may face either legal action by the university or find their internet use suspended without a refund. It is your responsibility to read and honor the contract with the university.

### **Telephones**

During the session, parents can reach the JSA Summer School office. The phone number will be provided by email at a later date. Please note that students cannot be reached directly at this line. Prior to this, please call the Junior State of America Foundation office, (800) 334-5353, with any Summer School questions. It is strongly recommended that students bring a cell phone.

# Health & Supervision

## Required Forms

All students enrolled in the JSA Programs must submit medical forms, physician's signature and proof of medical insurance through the duration of the program. Students who have not submitted medical forms and proof of insurance will not be able to participate. The forms contain information that will help JSA treat program participants and reach necessary parties in the event of an emergency. **All required documents and forms will be sent to the address on file for each participant.** Please check your MyJSA account under the "My Personal Data" tab to confirm your mailing address and contact information are accurate.

## Important Policies

### Supervision of Students

Summer School staff reside in the dormitories with Summer School students. They are available 24 hours a day, and are responsible for the health, safety, and supervision of the students. Faculty and staff members also actively participate in the non-academic aspects of the program, including recreational activities and off-campus excursions.

### Community Guidelines

JSA Summer School students and staff live in a supportive, family-like environment, and the success of the program requires the cooperation of everyone involved. In order to provide all participants with the most beneficial and enjoyable experience, we require that certain minimum standards of conduct be observed. Our experience has shown that a prior understanding of these standards by students and families contributes to a more effective learning experience. Each student and their parent(s)/guardian(s) is required to review the rules listed below. Each party will review and sign an agreement found in the forms section of this guide.

## JSA SUMMER SCHOOL RULES

1. Students must abide by all rules established by the Junior State of America Foundation, the Summer School director, the university, and all local, state, and federal laws.
2. Students must be on their own floor of the dorm at 10:00 pm and may not leave thereafter. There will be a dorm meeting each night at this time when students must check in with their Resident Advisor.
3. Curfew will be at 11:00 pm, or as announced by the Summer School director. After curfew, students must be in their own rooms either quietly studying or sleeping.
4. No smoking, use of e-cigarettes, or other tobacco products is allowed.
5. The use of alcohol or illegal drugs is not permitted. Students may not use prescription drugs not prescribed for them by a physician.
6. The use of the university and Speakers Program facilities is a privilege. Students must conduct



themselves in a mature and respectful fashion and must not do anything to damage the reputation of the JSA program.

7. Students who recklessly or maliciously damage University facilities, or the property of others, will be held liable, financially responsible and may be subject to expulsion.
8. Harassment, sexual or otherwise, of any student, faculty or staff person will not be permitted.
9. Students must attend all classes and activities unless they are ill. If a student is too ill to attend class, a staff member must be notified. If necessary, the student will be taken to the health services facility for care. Because of the pace of the program and the amount of work covered in each classroom hour, a student may be sent home if he/she becomes ill and misses more than three classes.
10. Cheating on exams or committing plagiarism on written assignments or speeches will not be tolerated. Students caught cheating or plagiarizing may fail their course and may be expelled from the program. Plagiarism includes, but is not limited to, copying non-original work without attribution. All work for term papers, essays and speeches must be the student's original work and must be completed during the program and not in advance of the program.
11. All students are housed by gender. Students are not allowed on the floors, entryways, or in the rooms of members of the opposite gender.
12. General Conduct Rules in the dorm and in other facilities: Students must respect the privacy of their dorm mates. Loud noise will not be tolerated at any time. Quiet time throughout the university is 11:00 pm to 8:00 am on weekdays and 1:00 am to 8:00 am on weekends.
13. No wrestling or horseplay will be allowed in the dorm. Students may not throw anything out of their dorm windows. No pranks will be allowed, especially any pranks that may cause damage to rooms or their contents or to the well-being of other students, staff or faculty. Squirt guns, water balloons and other water-related toys are not allowed. Shaving cream, mud, toothpaste and food fights are not allowed. Students may not play with fire extinguishers or fire alarms. If they cause unnecessary discharge of the fire extinguisher or activation of a fire alarm, they will be fined by the university and sent home.
14. Students are responsible for keeping their floors and rooms in good condition. Students will be assessed for the cost of any damage or theft and will not be allowed to graduate or receive academic credit until all charges are paid.
15. Students may not bring a car or other motor vehicle to campus. Students may not drive a motor

vehicle, or ride in a motor vehicle driven by a minor, at any time during Summer School. They may not ride in a motor vehicle driven by an adult without first obtaining the explicit permission of the Summer School director.

16. Students will not be permitted to leave campus without permission. They may not leave with a relative (other than a parent or legal guardian) or any other adult unless written permission is received from their parents or guardian in advance.
17. Students are not allowed to receive outside visitors without the Summer School director's permission. After registration on the first day, parents of the opposite sex may not enter a student's room or entry-way without permission of the director. Students may not invite visitors into their dorm and may not associate with anyone not officially part of the JSA Summer School program. This includes other student groups on campus.
18. Any photographs taken by university or Junior State of America staff and photographers during Summer School may be used in Summer School promotional materials.
19. Students are also expected to conform to all other rules as announced by the director or assistant director during the course of the program.

If a student violates the rules, the parents or guardian will be notified. If the violation is serious, the student will be sent home immediately with no tuition refund and no academic credit. The parent or guardian of any dismissed student is financially responsible for student's transportation from program within 12 hours of notification. Even if the violation occurs at the end of the session, the student will not be allowed to graduate or receive academic credit. In rare instances, a student may be sent home for academic failure due to lack of effort, failure to complete academic assignments, or absence from class, Speakers Programs or Debate Workshop sessions.

### **Visitors & Personal Trips Off-Campus**

JSA Summer School is an intense, accelerated academic program. Since academic work occupies much of your time, visitors other than parents are not allowed except on Sundays. Parents are allowed to visit any time but are encouraged to keep these visits to a minimum.

Students may not leave campus with relatives or other adults unless their parents or guardian give specific written permission prior to the program. Written permission must include the name of the person with whom the student will be leaving and the signature of the parent or guardian. The student and the visitor must check out with the Summer School campus director (or their designee) before leaving and must also check in when they return.

# So you've been accepted...now what?

## Next Steps

Congratulations on being accepted to 2019 JSA Summer School! Here are the next steps to take to ensure your enrollment and attendance at the program this summer.

1. Return the attached **Student Information and Parent Permission Forms** (pages 22 and 23) to the JSA Foundation office.
  
2. Hold your place in the program by submitting a \$1,000 deposit and setting up a payment plan within 10 business days of acceptance. Or secure your spot by paying tuition in full right away.  
*JSA is committed to ensuring tuition is not a barrier to any student's attendance, however, your seat is not guaranteed until tuition is paid in full. Please contact JSA immediately to set up payment arrangements that work for your family. Students with established payment plans will not lose their seats provided the payment plan is adhered to.*
  - a. Contact JSA Summer Programs Admissions and Enrollment Coordinator, Felice Judkins by calling (202) 246-2921 or email [fjudkins@jsa.org](mailto:fjudkins@jsa.org) – to set up a payment plan that works for your family.
  - b. Visit [jsa.org/summer/scholarships](http://jsa.org/summer/scholarships) and [jsa.org/summer/fundraising](http://jsa.org/summer/fundraising) to learn about the ways JSA helps students attend Summer School!
  - c. Sign up for a JSA Fundraising Academy Webinar offered each week on Tuesday and Wednesday evenings and then create your own customizable fundraising webpage at [jsa.org/summer/summer-fund19](http://jsa.org/summer/summer-fund19).

## Deadlines

- **Early Enrollment Period** – Tuition must be paid in full by February 15th, 2019. Students will receive a \$250 tuition credit. *Will not be combined with any other scholarships or credits, this includes the JSA Scholar Award and Alumni Merit Award.*
  
- **General Enrollment Period** – Tuition must be paid in full by May 31st, 2019.
  
- **Late Enrollment Period** - Tuition must be paid in full by July 1st, 2019. Subject to campus and course availability. *Students may be waitlisted if no payment plan has been established or requested **within 10 business days of acceptance**. When a program's seating capacity is reached, waitlisted students will be notified and may be unenrolled from the program if they do not adhere to the agreed payment plan.*

**\*Due to limited space in each program, your seat is only *guaranteed* when tuition is paid in full.**

## Payment Methods:

For any payment, always include the name of the student and the program the student is attending.

- By Credit Card – Online: Please use the “view invoice or make online payment” link provided in the initial acceptance email or make payment online through MyJSA account. You can also send an email to [summer@jsa.org](mailto:summer@jsa.org) to request your Online Invoice link.
- By Credit Card – Phone: Please call the JSA Summer Programs office at 1(800) 334-5353 to pay by phone.
- By Check or Money Order: Please make checks payable to the Junior State of America Foundation. Include the name of the student and the program they are attending in the check memo (i.e. John Doe, Stanford). Send all check/money orders to:

**JSA Summer School  
2001 S St., NW | Suite 510  
Washington, DC 20009  
United States**

- Domestic or International Cable: Please call (800) 334-5353 for routing number and instructions.

**4.** Complete and return all **Enrollment Forms** (Medical Information, Physician’s Signature, Transportation and if applicable, Course Change and Roommate Request forms) by **JUNE 1<sup>st</sup>, 2019**. The full Orientation Guide and forms are available in this mailing and digitally at [jsa.org/summer/orientation-guide](http://jsa.org/summer/orientation-guide).