



2019 New Jersey Institute on Leadership & Politics

Princeton University

August 7-10, 2019

ORIENTATION PACKET

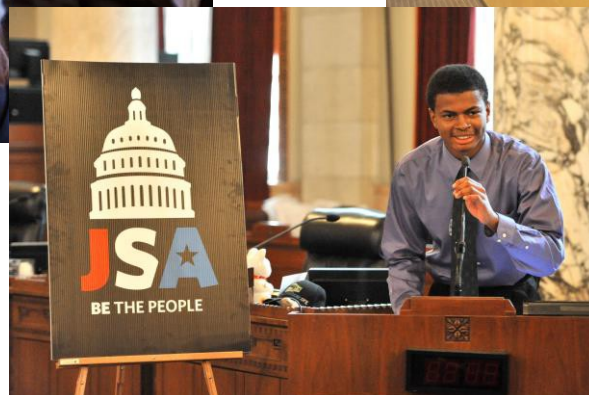
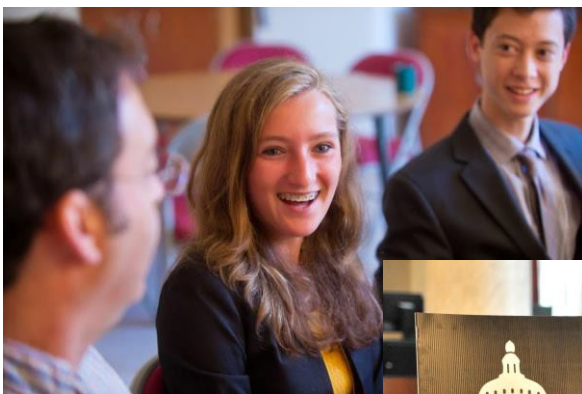


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**New Jersey Institute on Leadership & Politics
Princeton University
August 7th to 10th, 2019**

Congratulations on your acceptance to the New Jersey Institute on Leadership and Politics. This packet contains important information on when to arrive, what to expect and how to prepare for the program. Please read it carefully and call/email us if you have any questions. We look forward to your participation in this unique educational experience.

PLEASE RETURN THE ENCLOSED REGISTRATION FORM AND YOUR TUITION PAYMENT NO LATER THAN FRIDAY, July 5th, 2019.

Your tuition payment will guarantee your place in the Institute. If you will not be attending, please notify us as soon as possible so that we may offer your space to another interested student.

PROGRAM OVERVIEW

The Institute is an exciting behind-the-scenes exploration of New Jersey politics and leadership. The program begins Wednesday afternoon at Princeton University with an orientation on the issues and personalities that dominate the political landscape in the Garden State. Closing ceremonies will take place on Princeton University's campus, on Saturday, August 10th, location to be disclosed at a later date.

Throughout the four-day Institute, you will have an opportunity to meet and question the powerful leaders from politics, government, and the media that make things happen in New Jersey government. These sessions will be held in legislative chambers at the State Capitol in Trenton and at Princeton University. Topics of discussion and debate vary during each session, depending upon current events and the questions challenging state and national leaders. Each evening, the Institute staff will lead group discussions on the speakers and topics of the day. These sessions help draw educational lessons from the day's events and prepare students for the next day's speakers. You will also probe the opinions of your peers in lively discussions and debates on current issues in the news.

AGENDA OVERVIEW

Wednesday, August 7 th , 2019	Registration, Orientation, Campaigning How-To
Thursday, August 8 th , 2019	State House Visit, Mock Legislation, Debates
Friday, August 9 th , 2019	Meet the Mayor, Ice cream social, Panels
Saturday, August 10 th , 2019	Mini Con, Graduation

TUITION & FUNDRAISING

To confirm your enrollment in the Institute please submit the \$595 tuition payment by July 5, 2019

Payment can be made one of three ways:

- 1) **Pay online** - Log into student's MyJSA account at jsa.org/myjsa, select Institute Application, then Pay Invoice
 - 2) **Pay by check or money order – Mail to: The Junior State of America Foundation, 2001 S Street NW, Suite 510, Washington, D.C. 2009** - Make payable to The Junior State of America Foundation
 - 3) **Pay by phone** - Call (800) 334-5353 to make a credit card payment
- Institute tuition covers housing in a student residence hall at the university and

breakfast and dinner on campus, transportation to and from campus to our speaker sites, and all academic activities and materials. However, you will need to bring enough money to buy three lunches. There are many inexpensive restaurants close to the locations of our speaker sites.

Fundraising

Some students, through their own fundraising efforts, are able to secure some or all of the funds to attend the program from sources within their community. For more information on how to raise money in your community, please read the **Fundraising Manual**, which can be found at jsa.org/summer/fundraising.

Contributors can send donations to the Foundation office in Washington, DC with an accompanying letter or memo naming the student who solicited their donation. Checks should be made payable to The Junior State of America Foundation.

ARRIVAL & REGISTRATION

Registration will take place on Wednesday, August 7th, from 1:00pm until 3:00pm at Princeton University. **Specific registration details and a map will be e-mailed a week prior to the start of the program.**

Students are responsible for arranging their transportation to and from the University. Students traveling by adult driven car (or by shuttle from the airport) should arrive at Princeton Wednesday, August 7th, between 12:30pm and 2:30pm. **Students may not drive a car to the Institute or have a car at the Institute—NO EXCEPTIONS!**

COMPLETION CEREMONY & DEPARTURE

The Institute will conclude on Saturday, August 10th, at approximately 11:00am. Completion ceremonies will be held at Princeton's McCosh Hall at approximately 10:00am. Family and friends are invited to attend the ceremonies and will receive details on the ceremony location at registration.

Students being picked up at the University should be picked up between 12:00-1:00pm. Students traveling by plane should not make reservations to fly before 4:00pm.

Students leaving campus at the conclusion of the program with someone other than their parents or guardian must provide written permission from their parents to do so. This permission must be received prior to the program.

HOUSING

Institute students will be housed two to four students per room and will share a community bathroom with other participants. Male and female students will be housed in separate areas of the dorm. The Institute staff is housed on each floor and is responsible for the supervision of the students. The dorm is not air-conditioned, but students may want to bring a fan for additional comfort.

Roommate selection is done in advance and cannot be changed. If you would like to share a room with someone you already know, **both students must return the enclosed Roommate Request Form** to the Junior State of America Foundation Office as soon as possible, no later than July 5, 2019. Students will be responsible for leaving their room in the same condition in which they found it and will be charged for any damages that occur.

There is a significant replacement charge for lost keys and meal cards. ***Please make sure to bring a keychain so you will not lose your key or access card.***

PACKING LIST

- Bedding: Students are responsible to bring bedding, including a pillow, linens for their bed and towels.
- Money: All Meals are provided except lunch on Tuesday, Wednesday, and Thursday. Students will be supervised as they may choose their lunch options at local food courts.
- Dress Clothes: The dress code for daytime sessions on Thursday, and Friday is business attire, however, arrival day, departure day and the evening sessions are casual. When meeting public officials, you should dress as if you were going to a job interview. **Jeans, shorts, T-shirts, spaghetti straps and tank tops, and tennis shoes, and flip-flops are not appropriate attire for meeting with our speakers.**
- Casual Clothes: Remember to pack comfortable shoes as we will be doing a good deal of walking. Also, be sure to bring comfortable informal clothing to wear on campus in the evenings. There will be some time for informal recreation during the week.

Suggested Items to bring:

- Blanket
- Lunch money for Wednesday, Thursday, and Friday
- Toiletries and Towels (including soap and shampoo)
- 2 days of business attire for daytime activities on Wednesday, Thursday and Friday
- 4 days of casual attire (all evenings are casual)
- Comfortable dress shoes
- Casual shoes

Students should not bring valuable items to the Institute. While the dormitory is staffed 24 hours a day, we will be off campus during the day. Neither the University, nor the Junior State of America Foundation can assume responsibility for your personal belongings.

INSTITUTE RULES AND REGULATIONS

1. Students must reside in Institute housing during the week. Under no circumstances can they commute to the program.
2. Students must attend all Institute functions unless excused by a staff member.
3. Students are not permitted to leave campus without permission. They may not leave with a relative (other than their parents) or any other adult unless specific written permission is received from their parents in advance.
4. Students may not drive a car during the week or ride in a car unless it is driven by a staff member.
5. Students are to be in their own room and quiet at 11:00 p.m. each night.
6. No use of illegal drugs, alcohol, or cigarette smoking will be permitted.
7. Housing is segregated by male and female identifying floors and students may not be any floor but their own.
8. Harassment, sexual or otherwise, of any other student, or staff person, will not be permitted.
9. Other common sense rules may be announced by the Institute Director, as the need arises.

Violation of these rules can result in students being sent home without refund and other appropriate action.

VISITORS

Because the Institute is a short, intensive week of politics and government, no visitors are allowed during the week. The only exception is that parents may visit. Parental visits, if necessary, should be limited to a few minutes in the evening and should not conflict with any scheduled event.

ADDITIONAL REQUIRED MATERIALS - DUE BY July 5, 2019.

Please return all relevant forms at the back of this packet (Parent Permission, Tuition, Transportation and if applicable, Roommate Request forms) by July 5, 2019, using one of the following methods:

Upload to your [MyJSA \(jsa.org/myjsa\)](http://jsa.org/myjsa) Account in "5. Congratulations" tab of your application
OR
Scan and email to summer@jsa.org.

WHAT TO DO IN ADVANCE

Institute students are encouraged to read *The Star-Ledger*, *The Times*, *Home News and Tribune*, *Asbury Park Press*, and *the Jersey Journal*. They should also watch the local news and are encouraged to listen to NJ 101.5 news during the weeks prior to the Institute. Look for coverage of the issues previously mentioned, and keep in mind that the program will be shaped by the topics that interest you and your peers

SAMPLE SCHEDULE

7:00-8:00 a.m.	Breakfast
8:15 a.m.	Depart for State Capitol
9:00 am - Noon	STATE CAPITOL SPEAKERS PROGRAM
Noon-1:15 p.m.	Lunch
1:30-4:30 p.m.	STATE CAPITOL SPEAKERS PROGRAM
4:45 p.m.	Depart for Campus
5:00-6:00 p.m.	Dinner
6:30-7:00 p.m.	Briefing / Debriefing Session
7:00-8:00 p.m.	JSA Style Debates
8:00-9:00 p.m.	Quiz Bowl & Thought Talks
9:00-9:45 p.m.	Free Time
10:00 p.m.	Nightly Meeting with Resident Advisor
11:00 p.m.	Curfew

EXPERIENCE THE JUNIOR STATE OF AMERICA THROUGH JSA-STYLE DEBATES

Throughout the Institute, you will participate in lively discussions and debates on current issues with your peers. These debates are an excellent introduction to the **Junior State of America**, the largest, student-run political education organization in the country! Founded 85 years ago by high school students, JSA today involves over 10,000 participants across the country.

We will have an affirmative speaker and a negative speaker for each debate resolution. Each resolution will also have three subsequent speakers in favor of each side (for a total of six subsequent speakers per debate). The affirmative speaker will speak first, followed by the negative speaker. Then each subsequent speaker will speak, alternating between pro and con (starting with pro). Lastly, the con speaker will give a closing statement, followed by a closing statement from the affirmative speaker.

Those in attendance (you may choose which of the 4 debates you want to attend on Wednesday night) will vote on who “won” the debate. An experienced JSA leader will act as the moderator for each debate, ensuring that each runs smoothly. Below are sample topics for our debates and thought-talk discussions.

Sample Debate Topics

- 1) RESOLVED, that the aging Oyster Creek Nuclear Reactor be permanently shut down.
- 2) RESOLVED, that the New Jersey Bear Hunt is no longer necessary and should not continue.
- 3) RESOLVED, that Hurricane Sandy victims be granted an additional 6-month extension on temporary housing relief.
- 4) RESOLVED, that the New Jersey Turnpike Authority privatize ownership to reduce layoffs and pay-cuts.

Sample Thought Talk Topics

Who are the political leaders emerging as possible candidates for the 2019 NJ Gubernatorial Election? What are the practical ways for New Jersey to raise new revenue? How do we fix New Jersey’s troubled public school system?

IN CONCLUSION

Get ready for an exciting educational adventure that offers:

- ❑ A behind-the-scenes look at the workings of politics and leadership in action.
- ❑ An opportunity to polish your speaking, analytical, and leadership skills so that you can play a more active role in your school and community.
- ❑ A front row seat for the deliberations of the executive, legislative, and judicial branches of government.
- ❑ An opportunity to exchange ideas with powerful policymakers.
- ❑ A chance to discuss and debate some of the major issues facing New Jersey and the nation with high school students from throughout the state.
- ❑ Four days experiencing college life at Princeton University.
- ❑ An opportunity to make new friends as you experience first-hand the drama, politics and excitement of the world of government and politics.

Visit the JSA Summer Programs web site at www.jsa.org/summer for updates. While the speakers and topics will vary, the program will be similar to this schedule. If you have any questions, please call our toll-free number: 800- 334-5353.

Map of Princeton University





STUDENT INFORMATION FORM

Indicate the Institute you are attending:

- LA Burd
 Womens
 NJ Institute

STUDENT INFORMATION

SUMMER INSTITUTE: _____

NAME: _____ HOME ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____ COUNTRY: _____

TELEPHONE NUMBER: _____ AGE: _____ BIRTH DATE: / / (MM/DD/YYYY)

HIGH SCHOOL: _____ HIGH SCHOOL GRADUATION YEAR: _____

SOCIAL SECURITY NUMBER (NECESSARY FOR ACCESS TO GOVERNMENT BUILDINGS): - -

CITY AND STATE (OR COUNTRY) OF BIRTH (NECESSARY FOR ACCESS TO GOVERNMENT BUILDINGS): _____

GENDER: _____ PREFER NOT TO ANSWER

The U.S. Department of Education requires that we collect and report race and ethnicity data on our students. The parent or legal guardian of the student is required to answer the following questions.

Is this student Latinx?* Yes No

*(A person of Cuban, Mexican, Puerto Rican, South or Central American, regardless of race)

What is the student's race? (may choose more than one)

- American Indian or Alaska Native (A person having origins in any of the original peoples of North and South America, including Central America, who maintain a tribal affiliation or community attachment)
- Asian (A person having origins in any of the peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam)
- Black or African American (A person having origins in any of the Black racial groups in Africa)
- Middle Eastern (A person having origins in the Middle East or North Africa)
- Native Hawaiian or Other Pacific Islander (A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands)
- White (A person having origins in any of the original peoples of Europe)

Does this student participate in the federal free/reduced lunch program at his/her school? Yes No

What is the student's parent's highest level of educational attainment?

- None or some high school Associate degree Unsure/decline to state
- High school diploma or GED Bachelor's degree
- Some college Advanced degree

STUDENT STATEMENT

I have read the JSA Summer Institute Orientation Packet and I agree to abide by all Summer Institute rules. I understand that in the event of a serious violation of the rules, my parents will be notified and I may be sent home at my own expense, with no refund or academic credit awarded.

DATE: _____ STUDENT SIGNATURE: _____

SUBMISSION INSTRUCTIONS

Complete and return all Enrollment Forms found at the back of this packet by **July 5, 2019**. Methods for submission:

Digitally	By Email
These forms are available digitally via student's MyJSA Account in "5. Congratulations" tab. You can upload the forms directly to your MyJSA account.	Scan and email to summer@jsa.org.



PARENT/GUARDIAN PERMISSION FORM

PARENT STATEMENT

STUDENT NAME: _____

PARENT/GUARDIAN NAME: _____

PARENT/GUARDIAN ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____ COUNTRY: _____

Indicate the Institute you are attending:
 LA Burd Womens NJ Institute

I have read the JSA Summer Institute Orientation Guide, and I agree to allow my child to attend the 2019 JSA Summer Institute, subject to all rules governing conduct both on and off campus.

- I understand that my son/daughter may be sent home during the session for any health reasons or serious conduct violations.
- I understand that if my child withdraws early from the program, or if he/she is sent home for health reasons or violations of the rules and regulations of the JSA Summer Institute, the university, or any public law, that no refund will be given and no academic credit will be received.
- This is to authorize JSA Staff to authorize medical personnel to provide necessary medical care to my child. I give permission for the JSA staff to dispense the limited over-the-counter medicines outlined in the medical form and understand my child will be responsible for taking their own prescription medications. I give permission for the nearest or most appropriate medical facility to provide routine health care for my child; to order x-rays, tests or treatment; and to release any records necessary for insurance purposes. In the event I cannot be reached during an emergency, I give permission for the physician selected by the JSA staff to secure and administer treatment, including surgery or hospitalization, for the student named above. I give permission for JSA to contact my child's medical provider for the purpose of confirming medical conditions/ treatments or obtaining additional information to provide appropriate care. The authorization shall be in effect while my child is a student of the JSA Summer Institute. I understand I am fully responsible for my child's medical costs.
- I understand and agree that additional costs to house, feed and transport my child home after the last day of their program are my financial responsibility. If my child is delayed for any reason on the last day of their program, I agree to pay \$50 per night past that date. Also, I understand this option is to be used only in emergencies and is not available as an optional extension.
- I understand and agree that photographs taken of my son/daughter while at JSA Summer Institute may be used by the Junior State of America Foundation for future promotional purposes.

DATE: _____ PARENT/GUARDIAN SIGNATURE: _____

SUBMISSION INSTRUCTIONS

Complete and return all Enrollment Forms found at the back of this packet by **July 5, 2019**. Methods for submission:

Digitally	By Email
These forms are available digitally via student's MyJSA Account in "5. Congratulations" tab. You can upload the forms directly to your MyJSA account.	Scan and email to summer@jsa.org.



TUITION PAYMENT FORM

Indicate the Institute you are attending:

- LA Burd
 Womens
 NJ Institute

STUDENT INFORMATION

STUDENT NAME: _____

HOME ADDRESS: _____

CITY: _____ STATE/COUNTRY: _____ ZIP: _____

PAYMENT INFORMATION

- Tuition payment has already been made in full.
 Enclosed is \$595, my full tuition payment.
 Other amount \$ _____ (payment plan option only).

We are paying by:

- Check (made payable to the Junior State of America Foundation)
 Credit card

- Visa
 MasterCard
 American Express
 Discover

CARD NUMBER: _____ EXP. DATE: _____ CID #: _____

CARD HOLDER'S NAME: _____ BILLING ZIP CODE: _____

CARD HOLDER'S SIGNATURE: _____ AMOUNT TO CHARGE: \$ _____

*Due to limited space in each institute, during the Late Application Period your seat is only guaranteed when tuition is paid in full.

Payments are due July 5, 2019.

SUBMISSION INSTRUCTIONS

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Digitally	By Email
These forms are available digitally via student's MyJSA Account in "5. Congratulations" tab. You can upload the forms directly to your MyJSA account.	Scan and email to summer@jsa.org.



MEDICAL INFORMATION FORM, PART 1

STUDENT INFORMATION

NAME: _____

Indicate the Institute you are attending:

LA Burd Womens NJ Institute

HOME ADDRESS: _____

CITY: _____

STATE: _____

ZIP CODE: _____

COUNTRY: _____

GUARDIAN 1	GUARDIAN 2
NAME:	NAME:
DAYTIME PHONE:	DAYTIME PHONE:
EVENING PHONE:	EVENING PHONE:
CELL PHONE:	CELL PHONE:
EMAIL:	EMAIL:

FIRST EMERGENCY CONTACT (OTHER THAN GUARDIAN)	SECOND EMERGENCY CONTACT (OTHER THAN GUARDIAN)
NAME:	NAME:
RELATIONSHIP TO STUDENT:	RELATIONSHIP TO STUDENT:
DAYTIME PHONE:	DAYTIME PHONE:
EVENING PHONE:	EVENING PHONE:
CELL PHONE:	CELL PHONE:

MEDICAL INSURANCE

All students must bring a photocopy of their insurance and pharmacy cards (front and back) with them to campus.

MEDICAL INSURANCE PROVIDER: _____

POLICY/GROUP NO.: _____

ADDRESS OF INSURANCE COMPANY: _____

NAME OF POLICY HOLDER: _____

DATE OF BIRTH OF POLICY HOLDER: / /

(MM/DD/YYYY)

EMPLOYER OF POLICY HOLDER: _____

PRESCRIPTION CARD NO.: _____

MEDICATION

Please note that the JSA Staff will only administer Advil or Tylenol and no other medications. If your child is prone to stomach aches, colds, or coughing, it is your responsibility to pack whatever over-the-counter medications they might require. Also, the Junior JSA Foundation staff will not be responsible for administering necessary prescription medications to your child.

My child does **not** take regular prescription medication at this time.

My child **does** take regular prescription medication at this time.

MEDICATION NAME: _____

MEDICATION NAME: _____

MEDICATION NAME: _____

SUBMISSION INSTRUCTIONS

Complete and return all Enrollment Forms found at the back of this packet by **July 5, 2019**. Methods for submission:

Digitally	By Email
These forms are available digitally via student's MyJSA Account in "5. Congratulations" tab. You can upload the forms directly to your MyJSA account.	Scan and email to summer@jsa.org.



MEDICAL INFORMATION FORM, PART 2

ALLERGIES

Do not give my child the following medications under any circumstances:

Indicate the Institute you are attending:

LA Burd Womens NJ Institute

My child is allergic to the following medications, food, insect bites, etc.:

Does your child carry an EpiPen for allergies?

Yes No

MEDICAL HISTORY

My child has the following health problems/special needs of which you should be aware:

Does your child have a history of operation or serious illness?

Is your child under the care of a psychologist, psychiatrist, or counselor? If so, please provide relevant details. Include additional documents if necessary.

Is there anything else that we should know about your child's physical or mental state?

I signify this medical information is true to the best of my knowledge.

DATE:

PARENT/GUARDIAN SIGNATURE:

SUBMISSION INSTRUCTIONS

Complete and return all Enrollment Forms found at the back of this packet by **July 5, 2019**. Methods for submission:

Digitally	By Email
These forms are available digitally via student's MyJSA Account in "5. Congratulations" tab. You can upload the forms directly to your MyJSA account.	Scan and email to summer@jsa.org .



SUMMER TRANSPORTATION FORM

Indicate the Institute you are attending:

LA Burd Womens NJ Institute

Very important: All students are required to fill out this questionnaire regardless of how you are arriving on campus. Please include a copy of your airline itinerary when you return this form (if applicable). This form is due July 5, 2019 and can also be completed on the student's MyJSA account. **Students are responsible for transportation to/from the University on both the first and last day of program**

STUDENT NAME: _____ CAMPUS: _____

STUDENT CELL PHONE NUMBER (ON DAY OF TRAVEL): _____

PARENT CELL PHONE NUMBER (ON DAY OF TRAVEL): _____

I will be arriving by: Adult-Driven Automobile Plane Bus Train
 I will be departing by: Adult-Driven Automobile Plane Bus Train

TRAVEL ITINERARY

Arrival Information (not required if "Adult-Driven Automobile" was selected)	Departure Information (not required if "Adult-Driven Automobile" was selected)
Originating Airport	Originating Airport
Flight/Train/Bus Number	Flight/Train/Bus Number
Airline	Airline
Arrival Time (PST for Stanford, EST for Princeton/Georgetown) _____ <input type="checkbox"/> AM <input type="checkbox"/> PM Date: _____	Depart. Time (PST for Stanford, EST for Princeton/Georgetown) _____ <input type="checkbox"/> AM <input type="checkbox"/> PM Date: _____
Connecting Flight (if applicable) <input type="checkbox"/> Yes <input type="checkbox"/> No	Connecting Flight (if applicable) <input type="checkbox"/> Yes <input type="checkbox"/> No
Connecting City	Connecting City
Flight/Train/Bus Number	Flight/Train/Bus Number
Airline	Airline
Destination Airport (i.e. Dulles, LAX, SFO, Newark)	Destintation Airport

SUBMISSION INSTRUCTIONS

Complete and return all Enrollment Forms found at the back of this packet by **July 5, 2019**. Methods for submission:

Digitally	By Email
These forms are available digitally via student's MyJSA Account in "5. Congratulations" tab. You can upload the forms directly to your MyJSA account.	Scan and email to summer@jsa.org .



ROOMMATE REQUEST FORM (OPTIONAL)

Indicate the Institute you are attending:

LA Burd

Womens

NJ Institute

The housing lists for JSA Summer Institutes will be submitted to the university by early June. If you have a preference for your roommate, please complete this form and return it to us by July 5, 2019. The tuition of both students must be fully paid by the deadline if the roommate request is to be honored. Also, both students must submit a request form asking to be roomed with each other. All requests must be in writing.

NAME: _____

YOUR ADDRESS: _____

STATE: _____

COUNTRY: _____

ZIP: _____

YOUR PHONE: _____

YOUR HIGH SCHOOL: _____

HIGH SCHOOL GRADUATION YEAR: _____

NAME OF THE PERSON WITH WHOM YOU WISH TO ROOM: _____

REQUESTED ROOMMATE'S PHONE NUMBER: _____

SUBMISSION INSTRUCTIONS

Complete and return this optional form by **June 5, 2019**. Methods for submission:

Digitally	By Email
These forms are available digitally via student's MyJSA Account in "5. Congratulations" tab. You can upload the forms directly to your MyJSA account.	Scan and email to summer@jsa.org .