



## Campus-Specific Information: Stanford

### Junior State of America Contact Information

#### National Office

Open: Monday to Friday, 9:00 am – 8:00 pm EST

Phone: (800) 334-5353

E-mail: [summer@jsa.org](mailto:summer@jsa.org)

#### Stanford Office

Open: July 7<sup>th</sup> to July 28<sup>th</sup>, 7:30 am – 10:00 pm EST

Phone: *Provided the week prior to start of program.*

Email: [stanford@jsa.org](mailto:stanford@jsa.org)

#### Program Staff

Steve Bayne - Campus Director

Email: [sbayne@jsa.org](mailto:sbayne@jsa.org)

Phone: 925.300.7781

Yvonne England - Deputy Campus Director

Email: [yengland@jsa.org](mailto:yengland@jsa.org)

Phone: 949.247.9373

### Facebook

For more information and a chance to interact with some of the other students of the 2019 JSA Summer School, please join our Facebook page by searching "[2019 JSA Summer School at Stanford.](#)" It is also a great way to coordinate travel plans to Summer School with others from your area.

### Registration

**When: Sunday, July 7<sup>th</sup>, 2018 between 3:00 pm and 5:00 pm**

**Where: The Courtyard between the Casa Zapata and Serra dorms in Stern Hall** (subject to change, we will reach out if a change occurs)

### Phone

The Summer School office phone is answered seven days a week from 8:00 am to 10:00 pm PST. Only in the case of an emergency can students use it to call out or be reached directly on this line. For personal calls, we recommend that students use a cell phone, but may use the office phone in an emergency.

### Summer School Graduation

Parents and families are cordially invited to the Annual Graduation Exercises of the JSA Summer School on **Sunday, July 28<sup>th</sup> at 10:00 am to noon**. Information regarding the location will be provided by email shortly before the program start date.

### Transportation

The two most practical ways to get to Stanford are by plane or by car. If you are flying in, please read carefully the arrangement for transportation from San Francisco (SFO) airport to Stanford (and back to SFO) noted below. Students should purchase round-trip plane tickets and must make their reservations for the trip home to depart no earlier than 4:30 p.m. on Sunday, July 28<sup>th</sup>.

**All students must complete the enclosed Summer Transportation Form** as soon as possible. This form should be returned to the JSA National Office by June 1<sup>st</sup>. **Students must complete and return this form, regardless of travel method.** According to our privacy policy, we are not able to give out other students' contact information to coordinate travel plans without prior consent. The best way to coordinate travel with a student from your area is through the JSA Summer School at Stanford Facebook page.

Remember; please do not arrive early. Junior State of America staff will not be available to supervise and assist students until Sunday, July 7<sup>th</sup>.

## Arrival



**BY CAR:** Please arrive no earlier than 3 p.m. on July 7<sup>th</sup> at Stern Hall. Detailed directions and Stanford campus maps are available online at: [stanford.edu/dept/visitorinfo/plan/maps.html](http://stanford.edu/dept/visitorinfo/plan/maps.html).



**BY TRAIN:** Students who travel round-trip either by train or bus should arrive at the Stanford Campus between **3:00 pm and 5:00 p.m. on Sunday, July 7th.**



**BY PLANE TO SFO:** All students must fly into the San Francisco International Airport (SFO). Once you arrive at SFO, go to the baggage claim area of your airline and claim your luggage. Then go to the United Airlines Baggage Claim, in Terminal 3 where a **Junior State of America staff member will be on-hand from 11:00 am - 3:00 pm on Sunday, July 7th.** Look for a staff member holding a Junior State of America sign. If you are unable to find a Junior State of America staff member, please call the Junior State of America Stanford office. Students traveling by plane should make reservations to arrive as early as possible within this time frame.

We also recommend that students NOT be booked as "unaccompanied minors" because airline staff will not allow "unaccompanied minors" to go to Baggage Claim where our staff will be headquartered.

In order to take advantage of the shuttle from SFO provided by the Junior State of America, student's **flights MUST land before 2:30 p.m. on July 7th.**

**BY PLANE TO OTHER AIRPORTS:** Junior State of America is not able to pick up or drop off students at other Bay Area airports, bus terminals, or train stations. If you are arriving at the San Francisco airport outside of the indicated times, or arriving at the San Jose or Oakland airports, you will have to take an airport shuttle to Stanford at your own expense (about \$30 one-way from San Jose or San Francisco, or \$65 one-way from Oakland). In order to arrange shuttle transportation, you may contact South and East Bay Shuttle at 408-225-4444 or 800-548-4664.

## Departure

Students should not depart earlier than 4:30 pm on Sunday, July 28<sup>th</sup>.



**BY PLANE:** Students should purchase round-trip tickets and remember to plan to **depart no earlier than 4:30pm on Sunday, July 28<sup>th</sup>** (or 5:30 pm if departing from San Jose or Oakland).

If you have any questions regarding travel arrangements, call the Junior State of America office. JSA will shuttle students to the airport and staff will help see students are directed to the correct Terminal and Gate.

**Delayed Departure:** If your departure from the Stanford Campus is delayed for any reason that necessitates you staying longer than July 28<sup>th</sup>, you will be charged \$50 per day for every night you are delayed.

## Mail and Shipping Address

All mail and packages should be sent one of the following two ways:

### For US Postal Service (Letters and Small Packages):

*Participant Name*  
JSA Summer School  
Stanford Post Office  
531 Lasuen Mall

### For FedEx DHL, UPS, OnTrac\*\*:

*Participant Name*  
459 Lagunita Drive  
c/o FedEx Office – JSA Summer School  
Stanford, CA 94305



PO Box 20104  
Stanford, CA 94309

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Please list your conference name as **JSA Summer School** and your own contact information on the airbill so you will be contacted when your package arrives.

**\*\*JSA Staff will NOT be receiving packages sent to FedEx address.** They will arrive at the On-Campus FedEx Office (about a half mile from the dorms) and students are responsible for picking them up. Finally, please note that it is **closed on all weekends and holidays.**

Please make sure that "Junior State of America Summer School" is on the package or letter and the ZIP code is correct. USPS Mail and UPS, DHL and OnTrac will be held for you at the Junior State of America Office in the dorm, but FedEx Packages will be delivered to the on-campus store located about half a mile from the dorms. Students may not leave forwarding addresses once they depart. All mail received for students after they depart will be returned to senders. Many students who fly to campus send bedding and other supplies prior to arrival. You can send a box (or several boxes) of personal belongings to the campus by UPS prior to the start of Summer School as long as they arrive **no earlier than Monday, July 2<sup>nd</sup>**. Neither Junior State of America nor Stanford University will be responsible for lost or damaged parcels (including computer systems). Insuring valuables is highly recommended.

Although Resident Advisors will assist students with shipping items home, students must assume responsibility for their own belongings. With staff assistance, students must make their own arrangements for pick-up and payment, and they must pack their own items. All student items being shipped home at the end of the session must be shipped before the student departs the campus.

### Key Deposit

All students must bring a refundable deposit for their key and building access card in the form of a check for \$195 made out to JSA or a credit card slip that is held until the end of the program. The check or credit card slip will only be used if you lose your key. Upon return of the key at the end of the program, the deposit check or credit card slip will be returned to you.

### Dormitories

Summer School students will live in a air-conditioned student dormitory at Stanford University. Students will be housed two to a room, on floors of the Residence Hall separated by gender. If a student/parent has any questions or concerns regarding rooming by gender, please reach out to the summer school director. Directors and Resident Advisors live in the dorm and are available 24 hours a day. These staff are responsible for the health and supervision of the students, as well as academic counseling. For security reasons, students must be wearing their JSA nametag and use a building access card that will be issued to them in order to enter the Residence Hall.

**A special note about linens:** Students may rent bed linens from Stanford for \$56 if they so desire.

### Dining

Students, staff and faculty eat their meals together in a Stanford University dining facility. Three meals are served daily Monday through Sundays. The first meal of the program will be dinner on Sunday, July 8th. The last meal will be breakfast on Sunday, July 28th.



## Campus-Specific Information: Stanford

### **Internet**

Students will have access to Stanford's wireless internet network. This network can be accessed in the dorm, classrooms, and other campus buildings. Students may also use an Ethernet port located in each dorm room. Students are not permitted to set-up a wireless router. Please note that when using Stanford's internet system you must follow their rules regarding downloading of materials. Students who illegally download songs and materials may face either legal action by the University or find their internet use suspended. It is the responsibility of each student to read and honor the contract with Stanford University.

Before arrival on campus, please make sure you have updated anti-virus software installed on your computer or the Stanford server might not let you register. Activation includes written instructions, and the Stanford University staff can assist you in configuring your computer. The final step in the activation process will require a password to complete. Please go to the Summer School Office and get a Residential Advisor to enter the code for you on your computer directly after you arrive at this step.

Again, please note: Junior State of America and its Summer School Staff CANNOT arrange your service, install the equipment, or be responsible for connecting your machine to the internet. All questions on internet connection should be directed to Stanford Residential Computer Staff (ResComp). Their phone number is: (650) 736-0651.

If you are bringing your own computer, you should bring all paperwork and registration information for the network card, and know your media access control address (MAC address). Students will be required to pay the \$60 internet fee whether they are using the data port or the wireless connections.

Please note that when using Stanford's internet system you must follow their rules regarding downloading of materials. Students who illegally download songs and materials may face either legal action by the University or find their internet use suspended with no refund. It is your responsibility to read and honor the contract with Stanford University.

### **Recreation & Campus Resources**

Summer School students may also use libraries, classrooms, and some recreational facilities on the Stanford campus volleyball and basketball courts are located within the residence hall complex, and tennis courts are nearby. Keep in mind, however, that Summer School courses are extremely rigorous, and recreational time will be limited.

The university has a student center that is open seven days a week. It houses a small convenience store, restaurants, and an Automatic Teller Machine which can be accessed by ATM cards with Star, Plus, Cirrus, and Global Access. The campus bookstore, which is open seven days a week, offers books, stationery, clothing, souvenirs, and posters.



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### Sundays & Off-Campus Trips

On the Sundays following the first and second weeks of the program, students have the opportunity to leave campus and explore the city. Students who choose to do so have two options:

1. Students may be signed out by a parent, or by an adult whom a parent designates prior to the program.
  - a. If a parent is not the one signing a student out, a parent must provide a signed letter which states the name of the person who has permission to sign them out, and their relation to the student, and fax or email the letter to the summer school office.
2. Students may sign out to go off campus in groups of three or more. Each student is required to provide a cell phone number and destination, and all students must return to campus in time for the 10:00 pm floor meeting on Sunday evening.

There will be an optional trip to San Francisco for sightseeing or attending cultural events on one Sunday in July. Students and staff will travel together to San Francisco. *Students will be accompanied to major sites and activities by staff or faculty, but will be given some freedom to eat and sightsee in small groups. These groups will be asked to check in with our staff throughout the day.*

Costs for the optional trip will depend on the activities in which you participate. Transportation to and from San Francisco from Palo Alto is included in the Summer School tuition. You should assume that you will be eating (at your own expense) at least one meal that day in San Francisco. Possible activities include riding a cable car "halfway to the stars" and shopping in Union Square. Fisherman's Wharf, Chinatown, the Hard Rock Cafe, the Golden Gate Bridge, Golden Gate Park, and the Japanese Tea Gardens are just a few of the attractions you and your classmates can choose to visit. We suggest that you bring an additional \$25-\$50 for food and amusement.